

SCHEDULE 4.001

FY2004 HFD OMB COST ALLOCATION PLAN

CITY OF HOUSTON. FIRE DEPARTMENT
COMMUNICATIONS AND RECORDS
NATURE AND EXTENT OF SERVICES

The Division receives all calls for fire and EMS emergencies and dispatches the appropriate personnel and equipment necessary to the scene, and records pertinent information. Responsibilities and allocation bases are as follows:

- * Communications - Receives calls for fire and EMS emergencies and dispatches personnel and equipment to the scene; records pertinent information; maintains management information system. The number of classified operational employees is the basis for cost allocation.

- * Equipment Repair - Procures, maintains and repairs all Fire Department communication equipment such as radios, pagers, dispatch systems, and medical telemetry equipment. The number of equipment assigned is the basis for cost allocation.

City of Houston, Texas
FY 2004 OMB A-87 Plan. Fire
COMMUNICATIONS & RECORDS
Costs to be allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per financial statement:	\$8,278,000			\$8,278,000
Deductions:				
CAPITAL OUTLAY				
Total deductions:				
Allocated additions:				
CHIEF'S ADMINISTRATION	212,955	3,645	216,600	
MAINTENANCE	201,863	28,266	230,129	
COMMUNICATIONS & RECORDS		242,457	242,457	
Total allocated additions:	414,818	274,368	689,186	689,186
Total to be allocated:	\$8,692,818	\$274,368		\$8,967,186
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City of Houston, Texas
FY 2004 OMB A-87 Plan. Fire
COMMUNICATIONS & RECORDS
Schedule of costs to be
allocated by function

	Total General & admin COMMUNICATIONS	EQUIP. REPAIR
Wages & benefits		

SALARIES & WAGES	\$6,166,000	\$984,000 \$5,182,000
FRINGE BENEFITS	1,599,000	276,000 1,323,000
Other expense and cost		

SUPPLIES	319,000	312,000 7,000
OTHER EXPENSES	194,000	165,000 29,000
CAPITAL OUTLAY		
Departmental		
Expenditures	8,278,000	1,737,000 6,541,000
Functional cost	8,278,000	1,737,000 6,541,000
Additions: 1st		
Others	414,818	66,199 348,619
Allocable costs	8,692,818	1,803,199 6,889,619
1st Allocation	8,692,818	1,803,199 6,889,619

Additions: 2nd		
Others	274,368	43,785 230,583
Allocable costs	274,368	43,785 230,583
2nd Allocation	274,368	43,785 230,583

Total allocated	\$8,967,186	\$1,846,984 \$7,120,202
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City of Houston, Texas
FY 2004 OMB A-87 Plan. Fire
COMMUNICATIONS & RECORDS
Detail allocation of
COMMUNICATIONS

User Department	Allocation Units (A)	Allocated Percent	Gross Allocated	Direct Billed	First Allocation	Second Allocation	Total Allocated
EMS OPS	623	19.802	\$357,086		\$357,086	\$8,671	\$365,757
FIRE OPS	2,220	70.565	1,272,442		1,272,442	30,897	1,303,339
HAZMAT OPS	45	1.430	25,793		25,793	626	26,419
AIRPORT OPS	99	3.146	56,744		56,744	1,378	58,122
FIRE MARSHAL	159	5.057	91,134		91,134	2,213	93,347
Subtotal	3,146	100.000	1,803,199		1,803,199	43,785	1,846,984
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Total	3,146	100.000	\$1,803,199		\$1,803,199	\$43,785	\$1,846,984
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(A) Alloc basis: Number of Classified Ops Employees

Source: Personnel Report

City of Houston, Texas
FY 2004 OMB A-87 Plan. Fire
COMMUNICATIONS & RECORDS
Detail allocation of
EQUIP. REPAIR

User Department	Allocation Units (A)	Allocated Percent	Gross Allocated	Direct Billed	First Allocation	Second Allocation	Total Allocated
CHIEF ADMIN	194	3.379	\$232,855		\$232,855		\$232,855
MAINTENANCE	174	3.031	208,849		208,849		208,849
COMM & RECORDS	202	3.519	242,457		242,457		242,457
FIRE ACADEMY	198	3.449	237,656		237,656	8,831	246,487
EMS OPS	75	1.306	90,021		90,021	3,345	93,366
FIRE OPS	4,631	80.679	5,558,506		5,558,506	206,543	5,765,049
FIRE MARSHAL	266	4.637	319,275		319,275	11,864	331,139
Subtotal	5,740	100.000	6,889,619		6,889,619	230,583	7,120,202
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Total	5,740	100.000	\$6,889,619		\$6,889,619	\$230,583	\$7,120,202
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(A) Alloc basis: Number of Radios/Comm. Equip. Assigned

Source: Fire Dept. Inventory

City of Houston, Texas
FY 2004 OMB A-87 Plan. Fire
COMMUNICATIONS & RECORDS
Departmental Cost
Allocation Summary

	Total COMMUNICATIONS		EQUIP. REPAIR
CHIEF ADMIN	\$232,855		\$232,855
MAINTENANCE	208,849		208,849
COMM & RECORDS	242,457		242,457
FIRE ACADEMY	246,487		246,487
EMS OPS	459,123	365,757	93,366
FIRE OPS	7,068,388	1,303,339	5,765,049
HAZMAT OPS	26,419	26,419	
AIRPORT OPS	58,122	58,122	
FIRE MARSHAL	424,486	93,347	331,139
Direct Billed			
Total	\$8,967,186	\$1,846,984	\$7,120,202
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